



THE ASSAM GAZETTE

অসাধাৰণ

EXTRAORDINARY

প্ৰাপ্ত কৰ্তৃত্ব দ্বাৰা প্ৰকাশিত

PUBLISHED BY THE AUTHORITY

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GOVERNMENT OF ASSAM
ORDERS BY THE GOVERNOR
GENERAL ADMINISTRATION DEPARTMENT
DISPUR, GUWAHATI-6

NOTIFICATION

The 1st July, 2019

No.GAG(A).356/2017/285.- In pursuance of the Administrative Reforms and Training Department's Notification No. AR.123/2017/Pt/28 dated 18-06-2019, the Governor of Assam is pleased to notify the, **Citizen Charter as per Annexure-I for the notified service - "Issuance of Senior Citizen Certificate" under the Assam Right to Public Service Act, 2012.**

M. ANGAMUTHU,
Commissioner and Secretary to the Government of Assam,
General Administration Department.

Annexure-I**Citizen Charter for the notified service - "Issuance of Senior Citizen Certificate" under the Assam Right to Public Service (ARTPS) Act, 2012**

Sl. No.	Name of the Department / District	Name of the Notified Service	By which level the Service is delivered (viz. Department / Directorate / District / Sub-Division / Circle / Block / Panchayat)	Stipulated time line for delivery of the service (in days)	Designation of the Designated Public Servant (DPS) for each level	Designation of the Appellate Authority (AA) for each level	Time limit for disposal by AA	Documents needed to be enclosed with the application	User Charge, if any (in Rupees)	Eligibility Criteria for getting the service, if any	Remarks
1	2	3	4	5	6	7	8	9	10	11	12
1	General Administration Department.	Issuance of Senior Citizen Certificate	Office of the Deputy Commissioner of the concerned District.	20 (twenty) days	As notified by the concerned Deputy Commissioner as per Section-3(c) of the ARTPS Act, 2012.	Deputy Commissioners of the Districts.	30 (thirty) days	For Proof of Age :- 1. Valid Passport. 2. PAN Card. 3. Pension Payment Order from the competent authority. 4. Marriage Certificate in case of change of name of women. 5. In absence of above	Rs.20/- (Rupees Twenty) only.	Any eligible citizen of the state of Assam who has completed 60 (sixty) years of age.	

change of name of women. For Proof of Address :- 1. Ration Card. 2. Valid Passport. 3. Voter ID Card. 4. Electricity Bill / Telephone Bill.